

NRES Graduate Student Request for Action

Please complete this form, sign it, and return it to the NRES Student Services Center (N-509 Turner Hall or fax 217-244-3219) along with any required documentation. No request will be considered without a letter of support from your advisor/research director, and some requests require multiple letters. Please read the instructions for your particular request. You will be notified of the decision by e-mail, unless otherwise requested. Letters of support may be attached to this form or e-mailed directly to nres-ssc@illinois.edu. Call NRES Student Services at 217-333-5824 if you have questions.

Name

Address

Phone

E-mail **UIN**

Graduate Advisor

REQUEST (please check one):

- Transfer to PhD program after completion of MS**--Requires letters of support from your advisor and one other committee member. If you are changing advisors, the second letter must be from your new advisor.
- Transfer to PhD program without completion of MS**--Requires letters of support from your advisor and one other committee member. If you are changing advisors, the second letter must be from your new advisor.
- Switch MS option (thesis to non-thesis or non-thesis to thesis)**--Requires letter of support from your advisor (for campus students) or research director (for online students).
- Extension of Preliminary Exam date**--Requires letter of support from your advisor.

Other

Required for all Requests:

JUSTIFICATION OF REQUEST
(you may attach a statement if needed)

Signature _____ **Date** _____

For Departmental Use Only

Conditions of Approval: _____

Graduate Committee Approval: _____

Date Approved: _____ Effective Date of Request: _____

Departmental Approval (if required): _____